

HOW TO PARTICIPATE IN OC BOARD MEETINGS

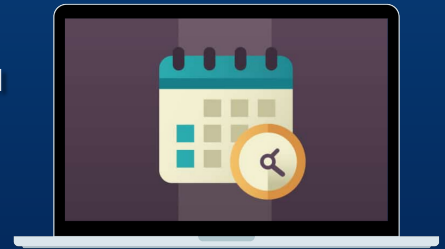


New Electronic System Designed to Increase Public Participation

REMOTE PARTICIPATION

If you plan to participate remotely, information on how to register and call into a Board meeting can be found at OCGOV.com and pressing the

Board of Supervisors Meeting Agendas
and **Live Meetings link**.



Registering

Locate the meeting you are interested in and click the **Register** button located in the same row as the meeting date.

When registering to speak by phone, you must enter and call into the meeting using the telephone number that you provided in the registration. If you provide an invalid or blocked phone number, you will need to speak to a meeting facilitator. This can delay the submission of your request to speak, so it's important to call from the number you entered in the speaker portal.

TRANSLATION SERVICES

Language interpretation is not provided for remote participants. However, you may have a person join you on the call and interpret for you, and we will double the allotted time for you to speak.

Please let the Clerk of the Board know when you call to ensure your speaking time is doubled.

Participating

During a meeting, you can listen online, then call in before your agenda item comes up. If you register to speak on multiple agenda items, you can dial in before each one.

When your agenda item is called, in-person participants will be called to speak first, followed by remote callers.

When it is your turn to speak, you will hear a prompt advising you that it is your turn, and your mic will be unmuted.

Like attending in person, the mic will shut off when your time expires. You will receive an automated message when that occurs.

You can submit comments for an upcoming Board meeting by email prior to the start of the meeting, and they will be added to public record and distributed to the Board members for their consideration. Email your comments to Comments@cob.oc.gov.
